

CERTIFICATE III
in
TRANSPORT AND LOGISTICS
(Road Transport)

WHAT IS THIS TRAINEESHIP ABOUT?

TLI30207 – Certificate IV in Transport and Logistics (Road Transport) is designed primarily for those performing higher level roles who are learning to manage work teams, involved in the preparation of documentation and the provision of customer services, and the delivery of training in the workplace.

To achieve the award you require 21 units, the structure of a typical traineeship is presented below.

Unit	Title	Delivery Mode	RPL Available
Certificate I			
TLIB3107B	Clean up plant, equipment and worksite	On- and off-the-job	✓
TLID107C	Shift materials safely using manual handling	On- and off-the-job	✓
TLID207C	Shift a load using manually-operated equipment	On- and off-the-job	✓
TLIE307C	Participate in basic workplace communication	On- and off-the-job	✓
TLIF107C	Follow occupational health and safety procedures	On- and off-the-job	✓
TLIF207C	Conduct housekeeping activities	On- and off-the-job	✓
TLIG107C	Work effectively with others	On- and off-the-job	✓
Certificate II			
TLIB307C	Carry out vehicle servicing and maintenance	On- and off-the-job	✓
TLIB407C	Carry out vehicle inspection	On- and off-the-job	✓
TLIB707C	Carry out maintenance of trailers	On- and off-the-job	✓
TLIB807C	Carry out inspection of trailers	On- and off-the-job	✓
TLID1007C	Operate a forklift	On- and off-the-job	✓
TLIF1007C	Apply fatigue management strategies	Off-the-job	✓
TLIH107D	Interpret road maps/navigate pre-determined routes	On- and off-the-job	✓
Certificate III			
TLIB207C	Test equipment and isolate faults	On- and off-the-job	✓
TLIC407D	Drive heavy rigid vehicle	On- and off-the-job	✓
TLIC507D	Drive heavy combination vehicle	On- and off-the-job	✓
TLID3307C	Operate a vehicle-mounted loading crane	Off-the-job	✓
TLID3607C	Lift/ move load using mobile crane (20 tonnes)	Off-the-job	✓
TLIF1307C	Coordinate breakdowns and emergencies	On- and off-the-job	✓
BSBCUS301A	Deliver and monitor a service to customers	On- and off-the-job	✓

HOW IS THE COURSE MADE AVAILABLE?

The course is open to both private individuals and corporate groups. It is made available to corporate clients for facilitated workplace delivery by negotiation utilising the client's plant and equipment.

Traineeship Pathways

Persons who are employed either full time or on a permanent part-time basis for a minimum of 20 hours per week can apply for this traineeship.

Available Funding

Funding is available under the state based User Choice program or under the federally funded 'Existing Worker' program. Employers can enrol new employees who have been employed for not more than 3 months under User Choice. Employees who have been employed for more than 3 months are classified as 'existing workers'.



Recognition of Prior Learning and Mutual Recognition

Recognition of Prior Learning (RPL) is also available to all trainees. RPL recognises skills and competency developed through work and life experiences.

In addition to RPL, Australian Training Management Pty Ltd recognises the AQF Qualifications and/ or Statements of Attainment issued by any other Registered Training Organisation.

HOW DO I APPLY FOR THE COURSE AND WHEN CAN I START?

Corporate Clients

Corporate Clients should contact the Manager, Australian Training Management Pty Ltd to discuss their organisations requirements and check the availability of their preferred training dates. A written quotation will usually be forwarded by the next working day.

Private Individuals

Private individuals wishing to undertake interactive CD or hardcopy self-directed learning or Recognition of Prior Learning (RPL) should contact the Manager, Australian Training Management Pty Ltd to discuss their requirements. A written quotation will usually be forwarded by the next working day.

Individual Units

The majority of these units are available as 'stand alone' or 'short' courses. Please check for more information and pricing.

HOW DO I APPLY FOR THE TRAINEESHIP?

Please contact Australian Training Management Pty Ltd for further information. Alternatively you should contact your nearest Australian Apprentice Centre or go to

www.apprenticeships.training.wa.gov.au

FUNDING

This program may be eligible for WA Department of Education and Training and/or BCITF funding to approved applicants.

WHAT ARE THE REQUIREMENTS FOR ENTERING THE COURSE?

Persons operating on public roads and access areas must hold a current Motor Vehicle Drivers License for the class of vehicle they are driving. Applicants for Worksafe Western Australia dogging, basic scaffolding, forklift certification must be able to read and write English and be over 18 years of age.

ACADEMIC AWARD

Certificate IV in Transport and Logistics (Road Transport)

RECOGNITION

Your qualifications will be recognised nationally.

REFUNDS AND APPEALS

For the agreed fee trainees will receive up to 12 half day on-site contact visits from our trainers and assessors over the term of their traineeship. This will be combined into 6 full day on-site contact visits for country clients. Additional fees and charges apply where a trainee requires additional contact time with our trainer due to individual learner needs, a lack of on-the-job learning opportunities, or on-site delays on the day of the scheduled visits. A cancellation fee equal to the full daily fee applies to scheduled contact visits unless a cancellation is made not less than 10 working days prior to the scheduled site visit. All kilometres travelled outside the metropolitan area will be charged at the prevailing rate. Travel time outside the metropolitan area will be charged. Accommodation charges will be applied as required. Refunds - not applicable to funded traineeships. Clients who withdraw up to 10 working days before program commencement of a pre-paid program will receive a refund of 90% of the course cost. For clients who withdraw less than 10 working days before commencement of a pre-paid program Australian Training Management Pty Ltd reserves the right to deduct up to 50% of the total course fee.

If a client is not satisfied with the service provided or the outcome of an assessment, **Australian Training Management Pty Ltd** reserves the right to effect remedial action. Such action may include the offer to attend an alternate course or the conduct of an assessment by an alternate trainer. No refunds will be made to a participant who does not achieve competence.

WHERE TO FROM HERE?

Persons wishing to progress in the Transport sector may wish to consider completing the following qualification:

- ❖ Certificate IV in Transport and Logistics (Road Transport)



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